



The Early Childhood Development Agency (ECDA) invites nominations for the 2024
Outstanding & Promising Early Intervention Professional Award.

This Award recognises the achievements of outstanding and promising Early Intervention Educators, Learning Support Educators and Educational Therapy Professionals. They are committed to delivering high quality learning support and early intervention to benefit children with developmental needs and exemplify quality professional behaviours and practices, striving for excellence through continuing professional development. They are also dedicated to strengthening partnerships with families and the community to make a difference in the lives of children with developmental needs.

We invite Centre Leaders and HQ personnel to nominate outstanding and promising early intervention educators and learning support educators for this Award. Parents interested in supporting the nominations may liaise with your child's centre.

Eligibility

Upon submission of the nomination, all nominees must meet the following criteria:

- Be an in-service Early Intervention Educator, Learning Support Educator, or Educational Therapy Professional whose core job function is to support preschool children (ages 6 and below) with developmental needs;
- Be from an ECDA-funded EIPIC Centre, Developmental Support-Learning Support (DS-LS) Provider, Integrated Childcare Programme (ICCP) Provider or Pilot for Private Intervention (PPIP) Provider;
- Possess a valid letter of appointment from organisation;
- Meet the qualification requirements as stated in the programme service model:
 - For Early Intervention Teachers working in EIPIC, ICCP and PPIP centres: To possess a valid Advanced Diploma in Early Childhood Intervention (Special Needs) (ADESN) or relevant qualifications in Special Needs/Early Intervention
 - For Early Intervention Teachers working in autism focused EIPIC providers: To possess a valid Certificate in Autism (CIA) or Higher Certificate in Autism (HCIA) offered by the Autism Resource Centre (ARC)
 - For Learning Support Educators supporting DS-LS programmes: To possess a valid Specialist Diploma in Early Childhood (Learning Support) (SDELS)
 - For Educational Therapy Professionals supporting DS-LS Programme or working in PPIP centres: To possess a valid Specialist Diploma in Early Childhood (Learning Support) (SDELS) or relevant degree qualifications in Special Needs/Early Intervention/Early Childhood/Education.
- Be a Singapore Citizen or Permanent Resident; and
- Have the required experience for the following Awards at the time of nomination deadline:
 - **Outstanding Early Intervention Professional Award:** More than 5 years of trained experience as an Early Intervention Educator, Learning Support Educator or Educational Therapy Professional
 - **Promising Early Intervention Professional Award:** 3 to 5 years of trained experience as an Early Intervention Educator, Learning Support Educator or Educational Therapy Professional

Past outstanding winners are to note that there is a time bar of three (3) years for individual awards before you may be nominated for the Awards again. You may, however, be nominated for the Awards in other categories (subject to meeting eligibility criteria).

How to Apply

- Identify your nominee.
- Complete Sections A to E of the nomination form. Ensure that the nomination text highlights the exemplary achievements of your nominee and provides clear supporting evidence.
- Submit the supporting documents and video clip listed in Section F to support the nomination.

Notes:

- Please submit a separate nomination if you wish to nominate more than 1 educator.
- Incomplete (i.e., blanks on nomination form, non-submission of any supporting document and video clip) or late submissions will **not** be accepted.
- All submitted supporting documents shall not be altered after the submission deadline.

Award Quantum

- The Award Quantum will be as follows:
 - **Outstanding Early Intervention Professional Award:** Award winners will each receive \$2,000 for professional development, \$500 cash, a trophy, and a certificate.
 - **Promising Early Intervention Professional Award:** Award winners will each receive \$500 for professional development, \$300 cash, a plaque, and a certificate.
- Winners are required to submit a proposal on how the grant will be used for his/her professional development.
- Winners will be notified in October 2024. Details of the Award ceremony will be shared at a later date.
- Winners may be invited to share their award-winning practices at early childhood sharing platforms (e.g. Early Childhood Conference, Grow@Beanstalk Portal, Beanstalk Magazine).
- The judging panel's decision is final. Any correspondence regarding the panel's decision will not be entertained. ECDA, on a case-by-case basis, may consider good candidates for a commendation award.

Code of Conduct

The Early Intervention Professional Award winner is to adhere to the following Code of Conduct.

The award winner shall:

- manage media inquiries with respect to the ECDA Awards in a fair, polite and non-partisan manner;
- be expected to work with his / her centre to ensure, to the best of his / her ability, the proper, effective and efficient use of public funds; and
- conduct himself / herself in a professional manner in accordance with the standards set by his / her centre. Failure to do so will be seen as undermining the credibility, integrity, or relevance of the ECDA Awards, or to detract from the original conditions upon which the Award was given.

The award winner shall not:

- exploit his / her status as an award winner for commercial gain;
- use the ECDA Awards title without the explicit permission of ECDA;
- endorse or market products for commercial purposes other than for the centre that he / she is currently employed in; and
- abuse his / her status to advance or promote political views.

The award winner must not have been convicted of a criminal offence in which he / she has not received a pardon for.

The above Code of Conduct is fundamental to being selected as an award winner. If an award winner fails to abide by this code, ECDA reserves the right to:

- remove the award winner's name / centre affiliation from its website and from any other publication that is used to promote outstanding professionals in early childhood education in Singapore, and/or
- revoke the ECDA Award. This will immediately apply to cases where a teaching or early childhood education certification has been withdrawn for reasons of professional misconduct and instances in which an award winner has been convicted of a criminal offence.

Enquiries

For enquiries, please email to ECDA_Awards@ecda.gov.sg with the subject "ECDA Awards 2024 (Early Intervention Professional)".

For Reference Only.
Only nomination form submitted online will be accepted.
2024 ECDA Awards - Nomination Form for
Early Intervention Professional

Instructions

Please read the terms and conditions of the ECDA Awards at <https://go.gov.sg/ecda-awards> before completing the nomination form.

The closing date and time for submitting nominations is 27 March 2024 (Wednesday), 5pm.

Eligibility

Upon submission of the nomination, all nominees must meet the following criteria:

- Be an in-service Early Intervention Educator, Learning Support Educator or Educational Therapy Professional whose core job function is to support preschool children (ages 6 and below) with developmental needs;
- Be from an ECDA-funded EIPIC Centre, Developmental Support-Learning Support (DS-LS) Provider, Integrated Childcare Programme (ICCP) Provider or Pilot for Private Intervention (PPIP) Provider;
- Possess a valid letter of appointment from organisation; and
- Meet the qualification requirements as stated in the programme service model:
 - **Early Intervention Teachers working in EIPIC, ICCP and PPIP centres:** To possess a valid Advanced Diploma in Early Childhood Intervention (Special Needs) (ADESN) or relevant qualifications in Special Needs/Early Intervention
 - **Early Intervention Teachers working in autism focused EIPIC providers:** To possess a valid Certificate in Autism (CIA) or Higher Certificate in Autism (HCIA) offered by the Autism Resource Centre (ARC)
 - **Learning Support Educators supporting DS-LS programmes:** To possess a valid Specialist Diploma in Early Childhood (Learning Support) (SDELS)
 - **Educational Therapy Professionals supporting DS-LS Programme or working in PPIP centres:** To possess a valid Specialist Diploma in Early Childhood (Learning Support) (SDELS) or relevant degree qualifications in Special Needs/Early Intervention/Early Childhood/Education.
- Be a Singapore Citizen or Permanent Resident; and
- Have the required experience for the following Awards at the time of nomination deadline:
 - **Outstanding Early Intervention Professional Award:** More than 5 years of trained experience as an Early Intervention Educator, Learning Support Educator or Educational Therapy Professional
 - **Promising Early Intervention Professional Award:** 3 to 5 years of trained experience as an Early Intervention Educator, Learning Support Educator or Educational Therapy Professional

Past outstanding winners are to note that there is a time bar of three (3) years for individual awards before they may be nominated for the same award category again. However, they may be nominated for the other award categories (subject to meeting eligibility criteria).

How To Apply

- Identify your nominee.
- Complete Sections A to E of the nomination form. Ensure that the nomination text highlights the exemplary achievements of your nominee and provides clear supporting evidence.
- Submit the supporting documents and video clip listed in Section F to support the nomination.

Notes:

- Please submit a separate nomination if you wish to nominate more than 1 educator.
- Incomplete (i.e., blanks on nomination form, non-submission of any supporting document and video clip) or late submissions will not be accepted.
- All submitted supporting documents and video clip shall not be altered after the submission deadline.
- For duplicate submission, the latest submitted form will be used.

1. Terms and Conditions

Please read the terms and conditions of the ECDA Awards at www.go.gov.sg/ecda-awards before you proceed to complete the nomination form.

Yes, I have read and understood the terms and conditions pertaining to the ECDA Awards.

Section A - Particulars of Organisation

2. Organisation Name

3. Organisation Address

4. Organisation Contact No

5. Organisation Email

Section B - Particulars of Nominee (Early Intervention Professional)

6. Award Recommended For Nominee

For outstanding award, nominee should have more than 5 years of trained experience as an Early Intervention Educator or Learning Support Educator

For promising award, nominee should have 3 to 5 years of trained experience as an Early Intervention Educator or Learning Support Educator.

- Outstanding Early Intervention Professional Award
- Promising Early Intervention Professional Award

7. Nominee's Salutation

- Mr
- Mrs
- Mdm
- Ms
- Dr

8. Nominee's Name

9. Nominee's NRIC / FIN

10. Nominee's Nationality

11. Nominee's Mobile No

12. Nominee’s Email

13. Highest Academic Qualification

- ‘O’ Levels
- ‘A’ Levels
- Diploma
- Degree
- Others

14. Highest Professional Qualifications

15. Year of Attainment of ADESN / SDELS / CIA / HCIA / Early Intervention related qualifications

16. Years of trained service in early intervention / early childhood sector

Provide information in chronological order.

Centre / Organisation Name	Position Held	Duration

Section C – Particulars of Nominator

20. Nominator’s Salutation

- Mr
- Mrs
- Mdm
- Ms
- Dr

21. Nominator’s Name

22. Relationship with Centre

- HQ Personnel
- Teacher of the Centre
- Others

23. Nominator’s Office No

24. Nominator’s Mobile No

25. Nominator’s Email

26. Declaration

I, the Nominator, declare that all information contained in this nomination form is, to the best of my knowledge, accurate. I authorize ECDA to conduct a verification of the information provided in this nomination. I understand that photographs, videos, and information submitted for this award may be published and used as promotional and informational materials by ECDA in relation to the development of early childhood care and education.

I agree.

Section D – Personal Statement By Nominee

27. Personal Philosophy

Describe your philosophy for early intervention / learning support and how this is implemented in practice.
(max. 1000 characters)

28. Award Nomination

Explain why you believe you are deserving of the Outstanding or Promising Early Intervention Professional Award. Highlight significant achievements, contributions and/or impact that you have made to your centre, children, families and/or the early intervention / early childhood sector.
(max. 1000 characters)

Section E - Nomination Text By Nominator

Provide a write-up based on the outstanding / promising qualities/attributes that distinguishes the nominee based on the criteria outlined below. Please include descriptions of the nominee’s teaching, personal and professional qualities and indicate why she / he is deserving of the award.

29. A - Early Intervention / Learning Support Session Design

Provide specific evidence and examples of how the nominee exceeded expectations in planning for the delivery of the intervention / learning support and ensuring these are aligned to evidenced-based practices to meet the needs of the children.

(max. 1200 characters)

30. B - Delivery of Early Intervention / Learning Support

Provide specific evidence and examples of how the nominee demonstrated his/her skills and understanding in delivering intervention / learning support to support the diverse needs and interest of children. Explain how these efforts are positively impacting or have made a difference in children's lives.

(max. 1200 characters)

31. C - Partnerships and Collaboration with Families, Preschool Teachers and/or Community

Provide specific evidence and examples of how the nominee is partnering and collaborating with families, preschool teachers and/or community, and how these efforts are positively impacting or have made a difference in families, teachers, and/or the community.

(max. 1200 characters)

32. D - Professionalism

Provide specific evidence and examples of how the nominee advocated in meeting the needs of children with developmental needs and their families, and promoted an understanding and application of core values and principles of early childhood interventions amongst peers and other stakeholders (e.g., EC educators in preschools), and pursues continuing professional development.

(max. 1200 characters)

Section F - Supporting Documents

Please submit the supporting documents and video clip listed below.

Save all files in a Google Drive folder and provide the link to the Google Drive folder below.

Ensure all files are clearly named, e.g., Letter of Appointment, ADESN certificate, Letter of Support, Video Clip etc.

The following are the list of mandatory supporting documents:

- a) Letter of Appointment from organisation
- b) Early Childhood Certificate(s)
- c) A child's Individualised Education Plan (IEP), relevant teaching resources and evidence of collaboration with stakeholders (e.g., families, preschool teachers, community). The IEP should include the following information:
 - i. Child's age
 - ii. Programme type (EIPIC Under-2s/EIPIC@Centre/Development Support Plus/Development Support-Learning Support/ICCP/PPIP)
 - iii. Period of intervention
 - iv. Baseline skills
 - v. Behaviour descriptors
 - vi. Goals
 - vii. Intervention strategies
- d) 3-5 letters of support
 - Letters must be signed by the writer and should provide evidence of the nominee's outstanding achievements under any or all the four judging criteria.

- Letters may come from anyone such as academic instructor, parents, staff, children, peers, and professional associations.
- Letters of support must not be older than 12 months by the nomination deadline and must include contact information (email address and telephone number) of the writer.

e) Lesson plan with differentiated instruction and learning/developmental opportunities

f) Embedded learning opportunities across routines

g) 10-min video clip of nominee's in-class lesson / activity

- unedited and no more than 10 min
- may wish to place cameras in a discreet location to minimise distractions for children, ensuring clear visual of teacher-children interaction.
- ensure adherence to appropriate teacher-child ratio
- lesson should be conducted with nominee's class at the point of nomination
- include all personnel involved in the lesson/activity in the video, e.g., assistant educator, if any.
- ensure audio is clear. Please do not insert background music.
- in avi or mp4 format
- attach materials used in the video for reference

If you wish to provide additional optional supporting documents, e.g., photographs, portfolios, you may do so. Please save them in the same Google Drive folder and name the files clearly.

33. Google Drive Folder Link

Please provide the link to the Google Drive Folder here.

Submission Deadline

The closing date and time for submitting nominations is 27 March 2024 (Wednesday), 5pm.

Enquiries

If you have any enquiries on the Early Intervention Professional award, please email us at ECDA_Awards@ecda.gov.sg with the subject "2024 ECDA Awards (Early Intervention Professional)".