



The Early Childhood Development Agency (ECDA) invites nominations for the 2023 **Outstanding & Promising Infant Educator Award and Early Years Educator Award.**

This Award recognises the exemplary accomplishments and contributions of outstanding and promising Infant Educators and Early Years Educators committed to delivering high quality early childhood care and education. They strive for excellence in early childhood through continuing professional development to scale up the quality of their curriculum and pedagogical practices. They are dedicated to strengthening partnerships and making a positive difference in the lives of children and their families.

We invite Centre leaders and HQ personnel to nominate outstanding and promising Infant Educators and Early Years Educators for this Award. Parents interested in supporting the nominations may liaise with your child's preschool.

Eligibility

Upon submission of the nomination, all nominees must meet the following criteria:

- Be an in-service ECDA-approved Infant Educator caring for children aged 2 months to 18 months, **or**
- Be in-service ECDA-approved Early Years Educator caring for children aged > 18 month to 4 years old;
- Be from a licensed Early Childhood Development Centre (ECDC);
- Possess a valid EY1/ EY2/ L1/L2 Letter of Notification (LON) and the following relevant early childhood qualifications:
 - EY1: WSQ Higher Certificate in Infant Care (HCIC) or equivalent; or
 - EY2: WSQ Advanced Certificate in Early Years (ACEY); or
 - State Registered Nurse (SRN) with Early Years Development Framework (EYDF) certification; or
 - L1: Advanced Certificate in Early Childhood Care and Education (ACECCE) or equivalent; or
 - L2: Diploma in Early Childhood Care and Education-Teaching (DECCE-T) or equivalent.
- Be a Singapore Citizen or Permanent Resident; and
- Have the required experience for the following Award at the time of nomination deadline:
 - **Outstanding Infant Educator and Early Years Educator Award:** More than 5 years of trained teaching experience.
 - **Promising Infant Educator and Early Years Educator Award:** 3 to 5 years of trained teaching experience.

Past outstanding winners are to note that there is a time bar of three (3) years for Individual Awards before they may be nominated for the same award again. However, they may be nominated for other Award categories (subject to meeting the eligibility criteria).

How to Apply

- Identify your nominee.
- Complete Sections A to E of the nomination form. Ensure that the nomination text highlights the exemplary achievements of your nominee and provides clear supporting evidence.
- Submit the supporting documents and video clip listed in Section F to support the nomination.

Notes:

- Please submit a separate nomination if you wish to nominate more than 1 educator.
- Incomplete (i.e., blanks on nomination form, non-submission of any supporting document and video clip) or late submissions will **not** be accepted.
- All submitted supporting documents and video clip shall not be altered after the submission deadline.

Award Quantum

- The Award Quantum will be as follows:
 - **Outstanding Infant Educator and Early Years Educator Award:** Award winners will each receive \$2,000 for professional development, \$500 cash, a trophy, and a certificate.
 - **Promising Infant Educator and Early Years Educator Award:** Award winners will each receive \$500 for professional development, \$300 cash, a plaque, and a certificate.
- Winners are required to submit a proposal on how the grant will be used for his / her professional development.
- Winners will be notified in October 2023. Details of the Award ceremony will be shared at a later date.
- Winners may be invited to share their award-winning practices at early childhood sharing platforms (e.g., Early Childhood Conference, Grow@Beanstalk Portal, Beanstalk Magazine).
- The judges' decisions are final. Any correspondence regarding the panel's decision will not be entertained. ECDA, on a case-by-case basis, may consider good candidates for a commendation award.

Code of Conduct

The Infant/Early Years Educator Award winner is to adhere to the following Code of Conduct.

The award winner shall:

- manage media inquiries with respect to the ECDA Awards in a fair, polite and non-partisan manner;
- be expected to work with his / her centre to ensure, to the best of his / her ability, the proper, effective, and efficient use of public funds; and
- conduct himself / herself in a professional manner in accordance with the standards set by his / her centre. Failure to do so will be seen as undermining the credibility, integrity, or relevance of the ECDA Awards, or to detract from the original conditions upon which the Award was given.

The award winner shall not:

- exploit his / her status as an award winner for commercial gain;
- use the ECDA Awards title without the explicit permission of ECDA;
- endorse or market products for commercial purposes other than for the centre that he / she is currently employed in; and
- abuse his / her status to advance or promote political views.

The award winner must not have been convicted of a criminal offence in which he / she has not received a pardon for.

The above Code of Conduct is fundamental to being selected as an award winner. If an award winner fails to abide by this code, ECDA reserves the right to:

- remove the award winner's name / centre affiliation from its website and from any other publication that is used to promote outstanding professionals in early childhood education in Singapore, and / or
- revoke the ECDA Award. This will immediately apply to cases where a teaching or early childhood education certification has been withdrawn for reasons of professional misconduct and instances in which an award winner has been convicted of a criminal offence.

Enquiries

For enquiries, please email ECDA_Awards@ecda.gov.sg with the subject "ECDA Awards 2023 (Infant Educator and Early Years Educator)".

FOR REFERENCE ONLY.
Only nomination forms submitted online will be accepted.

2023 ECDA Awards - Nomination Form for Infant Educator and Early Years Educator Award

60 mins estimated time to complete

Instructions

Please read the terms and conditions of the ECDA Awards at www.go.gov.sg/ecda-awards before filling up the nomination form.

The closing date and time for submitting nominations is 31 March 2023 (Friday), 5pm.

Eligibility

Upon submission of the nomination, all nominees must meet the following criteria:

- Be an in-service ECDA-approved Infant Educator caring for children aged 2 months to 18 months, **or**
- Be an in-service ECDA-approved Early Years Educator caring for children aged > 18 months to 4 years old.
- Be from a licensed Early Childhood Development Centre (ECDC).
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 - o EY1: WSQ Higher Certificate in Infant Care (HCIC) or equivalent; or
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 - o L1: Advanced Certificate in Early Childhood Care and Education (ACECCE) or equivalent; or
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- Be a Singapore Citizen or a Permanent Resident; and
- Have the required experience for the following Awards at the time of nomination deadline:
 - o Outstanding Infant Educator and Early Years Educator Award: More than 5 years of trained teaching experience.
 - o Promising Infant Educator and Early Years Educator Award: 3 to 5 years of trained teaching experience.

Past outstanding winners are to note that there is a time bar of three (3) years for Individual Awards before they may be nominated for the same award again. However, they may be nominated for other Award categories (subject to meeting the eligibility criteria).

How To Apply

- Identify your nominee.
- Complete Sections A to E of the nomination form. Ensure that the nomination text highlights the exemplary achievements of your nominee and provides clear supporting evidence.
- Submit the supporting documents and video clip listed in Section F to support the nomination.

Notes:

- Please submit a separate nomination if you wish to nominate more than 1 educator.
- Incomplete (i.e., blanks on nomination form, non-submission of any supporting document and video clip) or late submissions will not be accepted.
- All submitted supporting documents and video clip shall not be altered after the submission deadline.
- For duplicate submission, the latest submitted form will be used.

1. Terms and Conditions

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Only nomination forms submitted online will be accepted.

Please read the terms and conditions of the ECDA Awards at www.go.gov.sg/ecda-awards before you proceed to fill up the nomination form.

Yes, I have read and understood the terms and conditions pertaining to the ECDA Awards.

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Section A - Particulars of Centre

2. Centre Name

(As registered on ONE@ECDA at time of nomination deadline)

3. Centre Address

4. Centre Contact No

5. Centre Email

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Section B - Particulars of Nominee (Infant/Early Years Educator)

6. Award Recommended For Nominee

For outstanding award, nominee should have more than 5 years of trained teaching experience.
For promising award, nominee should have 3 to 5 years of trained teaching experience.

- Outstanding Infant Educator Award
- Promising Infant Educator Award
- Outstanding Early Years Educator Award
- Promising Early Years Educator Award

7. Nominee's Salutation

- Mr
- Mrs
- Mdm
- Ms
- Dr

8. Nominee's Name

9. Nominee's NRIC / FIN

10. Nominee's Nationality

11. Nominee's Mobile No

12. Nominee's Email

13. Highest Academic Qualifications

- 'O' Levels
- 'A' Levels
- Diploma
- Degree
- Others

14. Highest Professional Qualifications

15. Year of Attainment of Relevant Early Childhood Qualification(s)

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16. Years of trained teaching experience in early childhood sector

For teaching experience in licensed Early Childhood Development Centre (ECDC) only. Does not include experience in enrichment centres etc. Provide information in chronological order.

Centre Name	Position Held	Duration

17. Years of trained teaching experience in current centre

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18. Years of trained teaching experience as an infant/early years educator

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19. Age group of children teaching currently

- For nomination of Infant Educator award, nominee should currently be teaching children aged 2 months to 18 months.
- For nomination of Early Years Educator award, nominee should currently be teaching children aged >18 months to 4 years old.

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Section C – Particulars of Nominator

20. Nominator's Salutation

- Mr
- Mrs
- Mdm
- Ms
- Dr

21. Nominator's Name

22. Relationship with Centre

- Centre Principal
- HQ Personnel
- Others

23. Nominator's Office No

24. Nominator's Mobile No

25. Nominator's Email

26. Declaration

I, the Nominator, declare that all information contained in this nomination form is, to the best of my knowledge, accurate. I authorize ECDA to conduct a verification of the information provided in this nomination. I understand that photographs, videos, and information submitted for this award may be published and used as promotional and informational materials by ECDA in relation to the development of early childhood care and education.

- I agree.

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Section D – Personal Statement By Nominee

27. Personal Philosophy

Describe your philosophy of early childhood care and education and how this is translated into practice.
(max. 1000 characters)

28. Award Nomination

Tell us why you are deserving of the Outstanding or Promising Infant/Early Years Educator Award. Highlight key accomplishments and contributions and/or impact that you have made to your centre, children, families and/or the early childhood sector.
(max. 1000 characters)

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Section E - Nomination Text By Nominator

Provide the outstanding / promising aspects that distinguishes the nominee based on the criteria outlined below. Please include descriptions of the nominee’s teaching, personal and professional qualities and indicate why he/she is deserving of the award.

29. A - Relationships & Interactions with Children

Provide concrete evidence and specific examples on how the nominee interacts and builds relationships with children. (max. 1200 characters)

30. B - Supporting Children’s Holistic Development, Learning & Well-Being

Provide concrete evidence and specific examples of how the nominee plans and implements culturally and developmentally appropriate experiences for children’s holistic development and learning in a safe and healthy environment.

(max. 1200 characters)

31. C - Partnerships and Collaborations with Families and the Community

Provide concrete evidence and specific examples and of how the nominee involves and engages families and/or the community in the care, development and well-being of children.

(max. 1200 characters)

32. D - Professionalism

Provide concrete evidence and specific examples of how the nominee adheres to professional standards and ethics in working with children and families and is committed to his / her own professional development. (max. 1200 characters)

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Section F - Supporting Documents and Video Clip

Please submit the supporting documents and video clip listed below.
Save all files in a Google Drive folder and provide the link to the Google Drive below.
Ensure all files are clearly named, e.g., LON, DECCE-T certificate, Letter of Support, Video Clip etc.

The following are the list of mandatory supporting documents:

- a) ECDA-issued Letter of Notification (LON)
- b) Early Childhood Certificate(s)
- c) 10-min video clip of nominee's in-class lesson / activity
 - collation of clips of no more than 10 min (e.g. transitions, routines and play activities)
 - Include visible and audible teacher-child interaction as well as children's response in the video
 - may wish to place cameras in a discreet location to minimise distractions from children
 - ensure adherence to appropriate teacher-child ratio
 - include all personnel involved in the lesson/activity in the video, e.g. assistant educator, if any.
 - in avi or mp4 format
- d) 3-5 letters of support
 - Letters must be signed by the writer and should provide evidence of the nominee's outstanding achievements under any or all the four judging criteria.
 - Letters may come from anyone such as parents, children, peers, and professional associations, and
 - Letters of support must not be older than 12 months by the nomination deadline and must include contact information (email address and telephone number) of the writer.

If you wish to provide additional optional supporting documents, e.g., photographs, portfolios, you may do so.
Please save them in the same Google Drive folder and name the files clearly.

33. Google Drive Folder Link

Please provide the link to the Google Drive Folder here.

Submission Deadline

The closing date and time for submitting nominations is 31 March 2023 (Friday), 5pm.

Enquiries

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