

Explanatory Notes on Government Subsidies for Infant and Child Care for Parents and Centres

a) How to fill in the Child Care Enrolment and Subsidy Application Form (i.e. Form 1)

<u>If your child is a</u>	<u>Please complete the following parts</u>
Singapore Citizen	<ul style="list-style-type: none"> • <u>Part 1</u>: Child Enrolment Details • <u>Part 2</u>: Applicant and Spouse Details <ul style="list-style-type: none"> - The applicant in Part 2 refers to the mother. - If the mother is unavailable for divorced/separation/widowed cases, the applicant will be the single father. • <u>Part 3</u>: Application for Basic and Additional Subsidies <ul style="list-style-type: none"> • <u>Part 3A</u>: Employment and Income Details of Applicant and Spouse <ul style="list-style-type: none"> - To provide the employment and income details of both applicant and spouse; and/or • <u>Part 3B</u>: Employment and Income Details of Family Member(s) <ul style="list-style-type: none"> - To provide the details of family members if you have 5 or more family members with at least 3 dependants who are not earning an income • <u>Part 6</u>: Declaration by Applicant and Spouse, and Family Members (if applying for subsidy via Per Capita Income)
Singapore Citizen and is applying for Special Approval and Start-Up Grant and/or Financial Assistance for Child Care	<ul style="list-style-type: none"> • Complete the same parts as an application for Singaporean Child, i.e. Parts 1 to 3 • <u>Part 4: Special Approval</u> <ul style="list-style-type: none"> - For non-working mothers who would like to apply for higher subsidy support, as they are in the midst of seeking employment or are unable to work due to medical reasons or caregiving commitments (e.g. caring for sick/special needs family members or a younger child aged 24 months and below) - For job-seeking mothers who would like to be referred to WSG for career matching services, WSG will contact you to arrange for a meet up to further discuss your employment needs. • <u>Part 5: Start-Up Grant and/or Financial Assistance for Child Care</u> <ul style="list-style-type: none"> - To apply for Start-Up Grant and/or Financial Assistance for Child Care if your gross household income is \$3,500 or below, or gross per capita income is \$875 or below. • <u>Part 6</u>: Declaration by Applicant and Spouse, and Family Members (if applying for subsidy via Per Capita Income)
Non-Singapore Citizen	<ul style="list-style-type: none"> • <u>Part 1</u>: Child Enrolment Details • <u>Part 2</u>: Applicant and Spouse Details • <u>Part 6</u>: Declaration by Applicant and Spouse

Please refer to the [checklist](#) to provide the relevant supporting documents that are required for a complete submission.

b) Different Types of Income Earners

Type	Details															
Salaried employees	<ul style="list-style-type: none"> Average gross monthly income is computed based on income derived from CPF contributions over the last 12 months Include base salary, bonuses, commissions, overtime pay, allowances, and employee CPF contributions Supporting document <u>not</u> required, as ECDA will verify the income information with CPF, with your consent given in the application form 															
Self-employed persons	<ul style="list-style-type: none"> Include freelancer, property or insurance agent or business owner etc. Average gross monthly income is computed based on: <p style="text-align: center;"><u>Annual trade income based on the latest Notice of Assessment (NOA) from IRAS 12 (months)</u></p> Applicant, spouse, and/or family members (if applying via Per Capita Income) who are self-employed would need to submit the latest NOA from IRAS as supporting document; OR <p>If the NOA is not available due to (i) commencement of trade/business within the last 12 months or (ii) not meeting the income threshold to file tax, applicant shall produce the following documents:</p> <table border="1" data-bbox="427 965 1437 2134"> <thead> <tr> <th data-bbox="427 965 762 1003">Occupations</th> <th data-bbox="762 965 1150 1003">Supporting documents</th> <th data-bbox="1150 965 1437 1003">Self Declaration</th> </tr> </thead> <tbody> <tr> <td data-bbox="427 1003 762 1361"> <ul style="list-style-type: none"> Private hire driver (e.g. Grab, Ryde, GoJek etc.) Food delivery rider (e.g. Deliveroo, FoodPanda etc.) </td> <td data-bbox="762 1003 1150 1361"> 3 months income statements, payment voucher or any other income documents from the commencement of contract </td> <td data-bbox="1150 1003 1437 1361"> Self Declaration on the details of business, working hours and monthly income will be accepted for those who have less than 3 months income documents </td> </tr> <tr> <td data-bbox="427 1361 762 1720"> <ul style="list-style-type: none"> Property / Insurance agent </td> <td data-bbox="762 1361 1150 1720"> <ul style="list-style-type: none"> Service Agreement or contract with the company indicating the commencement date and income; and/or Income statements, payment voucher or any other income documents from the commencement of contract </td> <td data-bbox="1150 1361 1437 1720"> Self Declaration will not be accepted as substitute for supporting documents. </td> </tr> <tr> <td data-bbox="427 1720 762 1944"> <ul style="list-style-type: none"> Hawker Food Caterer Taxi driver </td> <td data-bbox="762 1720 1150 1944"> <ul style="list-style-type: none"> Licence issued by NEA (for stall owner); and Self Declaration on the details of business, working hours and monthly income </td> <td data-bbox="1150 1720 1437 1944"> Self Declaration will be required if NOA is not available due to commencement of business within the last 12 months </td> </tr> <tr> <td data-bbox="427 1944 762 2134"> <ul style="list-style-type: none"> Private tutor Baby sitter Online business owner Commodity broker </td> <td data-bbox="762 1944 1150 2134"> <ul style="list-style-type: none"> Self Declaration on the details of business and customers, working hours and monthly income </td> <td data-bbox="1150 1944 1437 2134"></td> </tr> </tbody> </table> 	Occupations	Supporting documents	Self Declaration	<ul style="list-style-type: none"> Private hire driver (e.g. Grab, Ryde, GoJek etc.) Food delivery rider (e.g. Deliveroo, FoodPanda etc.) 	3 months income statements, payment voucher or any other income documents from the commencement of contract	Self Declaration on the details of business, working hours and monthly income will be accepted for those who have less than 3 months income documents	<ul style="list-style-type: none"> Property / Insurance agent 	<ul style="list-style-type: none"> Service Agreement or contract with the company indicating the commencement date and income; and/or Income statements, payment voucher or any other income documents from the commencement of contract 	Self Declaration will not be accepted as substitute for supporting documents.	<ul style="list-style-type: none"> Hawker Food Caterer Taxi driver 	<ul style="list-style-type: none"> Licence issued by NEA (for stall owner); and Self Declaration on the details of business, working hours and monthly income 	Self Declaration will be required if NOA is not available due to commencement of business within the last 12 months	<ul style="list-style-type: none"> Private tutor Baby sitter Online business owner Commodity broker 	<ul style="list-style-type: none"> Self Declaration on the details of business and customers, working hours and monthly income 	
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	<ul style="list-style-type: none"> • Home based business permissible by HDB • Foot reflexologist • Freelancer e.g. cleaner, interior designer etc. 		
	Business Owner or Partner	<ul style="list-style-type: none"> • A copy of Registry of Companies and Businesses (ROCB) profile stating applicant's ownership in the business. 	

c) Computation of Income

Household Income (HHI) ¹	Combined income of parents (or one parent for single-parent application) of the child
Per Capita Income (PCI)	<p>Applicable for larger families with 5 or more family members with at least 3 dependants who are not earning an income</p> <p>All family members in your application must:</p> <ul style="list-style-type: none"> • be related by blood, marriage and/or legal adoption; and • have the same address stated in their NRIC as the applicant (i.e. mother or single parent) <p>The Per Capita Income will be computed based on:</p> <p style="text-align: center;"><u>Total gross monthly household income of family members</u> Number of family members living in the same household</p>

d) Monthly Programme Fee

- Programme fee should be with GST (if applicable); before subsidy and after discount, if applicable.

e) Notification

- You will receive a **SMS and an email acknowledgement** from ECDA when the application is submitted by your child's centre. If you do not receive this acknowledgement, you may wish to check with the centre on the submission status, as ECDA has not received your application via your child's centre.
- You will receive a **notification on the outcome of your application via SMS and email**. If your application is successful, the subsidy will be disbursed directly to your child's centre. You should only **pay the net fee, i.e. fee after deducting subsidies**.
- If you are granted **Special Approval**, you will receive a **notification from ECDA 2 months before the subsidy support ends**.
- Please update the centre should there be any changes to your contact details.

¹ Please refer to [Annex A](#) for details

Annex A: Subsidy Amount Based on Eligibility

Table 1: Infant Care Basic Subsidy for Singapore Citizen Infants aged 2 to 18 months

Infant Care Subsidy Rates		
Programme	Working Mother	Non-Working Mother
Full-day Care	\$600	\$150
Half-day Care	\$300	\$150
Flexible Care Programme by Number of Hours Per Week	Working Mother	Non-Working Mother
Flexi Care 1 (12 hours to 24 hours)	\$220	\$55
Flexi Care 3 (Above 36 hours to 48 hours)	\$440	\$150

Table 2: Child Care Basic Subsidy for Singapore Citizen Children aged above 18 months to below 7 years

Child Care Subsidy Rates		
Programme	Working Mother	Non-Working Mother
Full-day Care	\$300	\$150
Half-day Care	\$150	\$150
Flexible Care Programme by Number of Hours Per Week	Working Mother	Non-Working Mother
Flexi Care 1 (12 hours to 24 hours)	\$110	\$55
Flexi Care 3 (Above 36 hours to 48 hours)	\$220	\$150

Table 3: Infant Care Additional Subsidy (2 to 18 months), Full-Day

HHI	PCI	Additional Subsidy		
		Min Co-payment required from parents	Max Additional Subsidy up to	Max Subsidy Receivable as a % of fees after basic subsidy
\$2500 & below	\$625 & below	\$60	\$540	99%
\$2501 - \$3000	\$626 - \$750	\$100	\$500	98%
\$3001 - \$3500	\$751 - \$875	\$130	\$470	90%
\$3501 - \$4000	\$876 - \$1000	\$190	\$410	80%
\$4001 - \$4500	\$1001 - \$1125	\$280	\$320	70%
\$4501 - \$7500	\$1126 - \$1875	\$400	\$200	50%
Above \$7500	Above \$1875	-	-	-

Table 4: Child Care Additional Subsidy (above 18 months to below 7 years), Full-Day

HHI	PCI	Additional Subsidy		
		Min Co-payment required from Parents	Max Additional Subsidy up to	Max Subsidy Receivable as a % of fees after basic subsidy
\$2500 & below	\$625 & below	\$3	\$440	99%
\$2501 - \$3000	\$626 - \$750	\$6	\$400	98%
\$3001 - \$3500	\$751 - \$875	\$32	\$370	90%
\$3501 - \$4000	\$876 - \$1000	\$63	\$310	80%
\$4001 - \$4500	\$1001 - \$1125	\$95	\$220	70%
\$4501 - \$7500	\$1126 - \$1875	\$215	\$100	50%
Above \$7500	Above \$1875	-	-	-

The above subsidy amounts are for Full-Day programmes. Children on Half-Day / Flexi-Care programmes will receive subsidies according to the programme types enrolled.