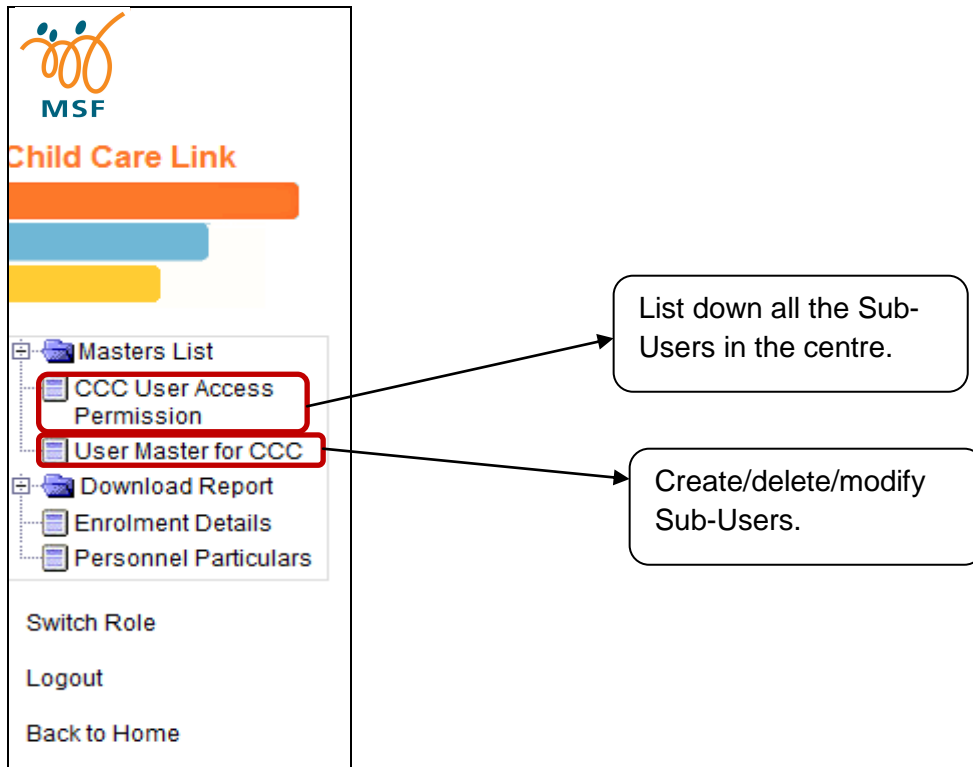


Sub User (Centre)

Select role **Child Care System Admin**. Click on **Master List**.



The screenshot shows the MSF Child Care Link sidebar menu. The menu items are: Masters List, CCC User Access Permission, User Master for CCC, Download Report, Enrolment Details, and Personnel Particulars. Below the menu are links for Switch Role, Logout, and Back to Home. Two callout boxes provide instructions: one pointing to 'CCC User Access Permission' with the text 'List down all the Sub-Users in the centre.', and another pointing to 'User Master for CCC' with the text 'Create/delete/modify Sub-Users.'

Create Sub User

- (1) Under **Masters List**, click on **CCC User Access Permission**.
- (2) Click on **ADD**.



The screenshot shows the MSF User Master page. The page title is 'User Master'. The 'Add' button is circled in red. Below the button is a table with columns: S. No., User Id, User Name, and Status. The table has 17 rows, numbered 1 to 17. The page also includes the MSF logo, 'Child Care Link', and a sidebar menu with the same items as the previous screenshot. Links for 'Terms and Conditions' and 'FAQs' are visible in the top right corner.


S. No.	User Id	User Name	Status
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			

(3) Fill up the particulars.

(4) Under the **List of Roles**, click on **Child Care Centre User**.

(5) Click **Submit**.

User Master

Note: The fields marked  are mandatory

User Id

User Name

Organisation

Centre Name

User Status Active Inactive

Designation

Contact No.

Email Id

Fax No.

Date Valid From (e.g. 20/11/2000)

Date Valid To (e.g. 20/11/2000)

List of Roles

S.No.	Select Role	Role	Valid From (e.g. 20/11/2000)	Valid To (e.g. 20/11/2000)
1.	<input type="checkbox"/>	Batch Enrolment/Withdrawal	<input type="text"/>	<input type="text"/>
2.	<input checked="" type="checkbox"/>	Child Care Centre User	<input type="text"/>	<input type="text"/>

[Back](#)