Professional Development Programme (Teachers)
<table>
<thead>
<tr>
<th>Time</th>
<th>Programme Segment</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.45-2.15pm</td>
<td>Briefing</td>
</tr>
<tr>
<td></td>
<td>Overview</td>
</tr>
<tr>
<td></td>
<td>Information about PDP(T)</td>
</tr>
<tr>
<td></td>
<td>Q&amp;A segment</td>
</tr>
<tr>
<td></td>
<td>Rehearsal for Photo-taking session</td>
</tr>
<tr>
<td>2.15-4.20pm</td>
<td>Appointment Ceremony</td>
</tr>
<tr>
<td></td>
<td>Welcome Address by Chief Executive Officer (Designate), Early Childhood Development Agency, Ms Jamie Ang</td>
</tr>
<tr>
<td></td>
<td>Photo-taking session</td>
</tr>
<tr>
<td></td>
<td>Tea Reception</td>
</tr>
</tbody>
</table>
Overview of PDP(T)

What it is

Professional development & retention programme for preschool teachers & organisations

What it does

- Allows flexibility for preschool teachers to pursue professional development of their choice & interest within 3 years

- Support organisations in identifying & grooming preschool teachers with potential

What it offers

- Variety of professional development opportunities in preferred language

- Up to $12,000 cash awards in total upon meeting service and programme milestones, no bond to serve

What it requires

Strong partnership between operators, preschool teachers and ECDA
Programme Structure

Programme milestones consist of:

- One **Compulsory module** in Year 1.
- Complete at least one **Modular course** in either Year 1, 2 or 3. *(Strongly encouraged to complete in Year 2)*
- Complete at least one **Project** in either Year 1, 2 or 3.
- Fulfil remaining hours via **CPD activities**.

**Year 1**
1 Apr 2019 - 31 Mar 2020
$3,000*

**Year 2**
1 Apr 2020 - 31 Mar 2021
$4,000*

**Year 3**
1 Apr 2021 - 31 Mar 2022
$5,000*

Total of 180 hours over 3 years

*PDP participants must complete the stipulated programme milestones and remain employed in their nominating organisation during the course of the PDP and for at least six months after the end of each PDP year in order to receive the cash award.
Perks of PDP(T)

1. No bond to serve during or after the PDP
2. Specially curated set of programme milestones to support teacher's professional development and cater to different areas of interest
3. Be exempted from the same modular course if you subsequently enrol in a full qualification Specialist/Advanced Diploma or Degree
4. Complete programme milestones at a comfortable pace within 3 years
5. Prepares pre-school teachers for larger job roles
6. Teachers can look forward to cash awards for fulfilling programme and service milestones
The IDP is for participants to plan ahead what Professional Development activities they intend to take, and to keep track of the programme milestones and hours that they have completed.

There is no need to complete and submit the IDP to ECDA, as it is purely for participants to track their personal PDP journey.

Participants may download a copy of the IDP from the PDP(T) webpage or scan the QR code below.
About the compulsory module
• Developing the Leader in Me (Offered in both EL and CL)
• Scaffold your understanding of your own leadership values, dispositions and potential career progression
• Conducted by NIEC over 3 days (21 hours in total)

I am PDP(T) Participant, what do I have to do?
• Information on class application opening dates will be sent to you at a later date via email
• Register for the Compulsory Module at ONE@ECDA via the steps shown on the left
• Make payment* according to instructions provided by NIEC upon successful registration
• Attend and complete the training on the dates you have registered for

*Course fees will be advised by NIEC after successful registration
I am PDP(T) Nominator, what do I have to do?

- Approve your teacher’s application for the Compulsory Module through ONE@ECDA with the steps shown on the left

- Provide support and guidance and make alternative work arrangements if necessary
After Completion of Compulsory Module

**For both Participants and Operators**

- After participants attend and complete the training, their hours will be **automatically updated** in ONE@ECDA.

- Participants and operators only have to **check and verify** that participant’s CPD portfolio has been updated accurately **1 month** after completion date of training.

- Alert [ecda_pp@ecda.gov.sg](mailto:ecda_pp@ecda.gov.sg) if there has been **no recorded entry** of the training hours.
Programme Milestone 2- Modular Course

• Flexible and bite-sized options for you to deepen and customise your learning based on your interests and needs

• These modular courses are stackable towards an Advanced Diploma, Specialist Diploma or Degree

• Modular Courses are offered in both English and Mother Tongue languages

• The most updated list of Modular Courses can be found on the PDP(T) webpage. Scan the QR code below to go to the PDP(T) webpage
I am PDP(T) Participant, what do I have to do?

- Take note of application periods of the training institution for the modular course you are interested in
- Register for at least one modular course at respective Institution’s website by clicking on the links found in the list of modular courses downloaded from PDP(T) webpage
- Make payment* according to instructions provided by institutions upon successful registration
  
  *Course fees will be advised by the institutions after successful registration
- Attend and complete the training on the dates you have registered for

I am PDP(T) Nominator, what do I have to do?

- Provide support and guidance to your teacher when they are unsure of how to register with the Institution for the modular course
Programme Milestone 2 - Modular Course

<table>
<thead>
<tr>
<th>Modular Courses available in 1Q2019</th>
<th>Modular Courses available in 1Q2019</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>English Language</strong></td>
<td><strong>Chinese Language</strong></td>
</tr>
<tr>
<td>1 Principles Of Assessment</td>
<td>1 Selected Readings in Chinese</td>
</tr>
<tr>
<td>2 Constructing a Meaningful Educational Environment</td>
<td>2 Writing in Chinese: Major Genres &amp; Styles</td>
</tr>
<tr>
<td>3 Professional Roles of Educational Support</td>
<td>3 Chinese Contemporary Literature</td>
</tr>
<tr>
<td>4 Speech Training for Preschool Educator</td>
<td>4 Applied Chinese Phonetics &amp; Lexicology</td>
</tr>
<tr>
<td>5 Storytelling for Preschool Teaching and Learning</td>
<td>5 Fundamentals of Chinese-English Translation</td>
</tr>
<tr>
<td>6 Assessment of Literacy and Language Skills</td>
<td>6 Fundamentals of English-Chinese Translation</td>
</tr>
<tr>
<td>7 Language Acquisition through Process Drama</td>
<td><strong>Malay Language</strong></td>
</tr>
<tr>
<td>8 Instructional Leadership ⭐</td>
<td>1 Introduction to Malay Linguistics</td>
</tr>
<tr>
<td>9 Collaborative Leadership ⭐</td>
<td>2 Introduction to Translation</td>
</tr>
<tr>
<td>10 Leadership in ECCE Settings ⭐</td>
<td>3 Pedagogical Approaches to Language Teaching</td>
</tr>
<tr>
<td>11 Child Development 1</td>
<td>4 Structure of the Malay Language</td>
</tr>
<tr>
<td>12 Child Development 2</td>
<td><strong>Tamil Language</strong></td>
</tr>
<tr>
<td>13 Principles and Practices in Early Education</td>
<td>1 Introduction to Tamil Language</td>
</tr>
<tr>
<td></td>
<td>2 Introduction to Tamil Literature</td>
</tr>
<tr>
<td></td>
<td>3 Modern Tamil Poetry</td>
</tr>
<tr>
<td></td>
<td>4 Modern Tamil Prose</td>
</tr>
</tbody>
</table>
Programme Milestone 2- Modular Course

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<tr>
<th>Modular Courses available in 1Q2019</th>
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<tbody>
<tr>
<td><strong>English Language</strong></td>
</tr>
<tr>
<td>8 Collaborative Leadership</td>
</tr>
<tr>
<td>9 Leadership in ECCE Settings</td>
</tr>
<tr>
<td>10 Instructional Leadership</td>
</tr>
</tbody>
</table>

These 3 modular courses form the first Post Diploma Certificate (PDC1) of:
- **ADECL** (Advanced Diploma in Early Childhood Leadership); and
- **ADECT** (Advanced Diploma in Early Childhood Teaching and Learning)

**ADECL** is a regulatory requirement for centre leadership while **ADECT** prepares you for Lead Teacher-ship.

You can take any one or even all 3 modular courses during PDP(T) [60 hours each] and work towards ADECL/ADECT. Thereafter, you need to only complete the PDP(T) compulsory module and 1 project to fulfil PDP(T) programme milestone requirements.
After Completion of Modular Course

For Participants

• Log into ONE@ECDA via singpass and update CPD portfolio with the following steps:

For Operators

• Log into ONE@ECDA corporate account via singpass and approve teacher’s request to update CPD portfolio with the following steps:
Centre-initiated Projects
(Can be completed in English or Mother Tongue language)

- No deadline for applications
- Download proposal form from PDP(T) webpage and email to ecdap@ecda.gov.sg

Innovation Projects
(Completed in English language only)

- Look out for email from ECDA for instructions to apply

Practitioner Inquiry Projects
(Completed in English language only)

- Register and attend any of the following before you are eligible to join a PI project:
  - PIECE Workshop
  - PI Grant Sharing by ECDA
  - An Overview of PI
  - Action Research in the Early Childhood Classroom Workshop

- Look out for email from ECDA for instructions to apply!
After Completion of Projects (IGP, IG and PI ONLY)

For Participants

• Submit the deliverables required by the type of project you complete to the respective persons-in-charge

• Email the following information to ecdappp@ecda.gov.sg:
  • Name
  • Centre
  • Type of Project (Innovation Grant, Innovation Guidance, Practitioner Inquiry)
  • Project Grant Number or Reference Number (If applicable)
  • Date of project completion

For Operators

• Ensure participants email the above information to ecdappp@ecda.gov.sg after project completion
ECDA CPD Courses

For both Participants and Operators

• Download the latest ECDA Prospectus from ECDA website. Scan the QR code to visit ECDA website!

• Browse through and identify CPD courses of teacher’s areas of interests and needs

• Check through CPD course entry requirements

• Follow steps on next page
After completion of ECDA CPD Courses

For both Participants and Operators

• After participants attend and complete the ECDA CPD courses, their hours will be automatically updated in ONE@ECDA

• Participants and operators have to check and verify that participant’s CPD portfolio has been updated accurately 1 month after completion date of course

• Alert ecda_pp@ecda.gov.sg if there has been no recorded entry of the training hours.
After completion of In-house CPD Activities

For Participants

To Update CPD Portfolio
Step-by-Step Guide

1. Click Update CPD Portfolio
2. Select Mode of PD
   - Enter Details of the Completed PD Activity
3. Click Next
4. Verify the information and click Submit

For Operators

To Review CPD Portfolio Update Request
Step-by-Step Guide

1. Click CPD Course Administration >> Review CPD Request
2. Select the following Search Criteria:
   - Application Type: CPD Portfolio Change Request
   - Status: Pending Centre Review
3. Click Search
4. Review the information updated in the CPD Portfolio
   - To approve the request, click Approve
   - To reject the request, Enter the Reason(s), then click Reject
Example of how to complete Programme Milestones

**Example of completing more programme milestones in Year 1**

- **Year 1**
  - Compulsory Module: Developing the Leader in Me (21 hrs)
  - CPD Courses (30 hrs)
  - Modular Course: Principles of Assessment (30 hrs)

  81 hours

- **Year 2**
  - CPD Courses (40 hrs)
  - Project: Centre-Initiated Project (20 hrs)

  60 hours

- **Year 3**
  - CPD Courses (40 hrs)

  40 hours

<table>
<thead>
<tr>
<th>Programme Milestone</th>
<th>Completed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Compulsory Module in Year 1</td>
<td>✔</td>
</tr>
<tr>
<td>At least one Modular Course in either Year 1, 2 or 3</td>
<td>✔</td>
</tr>
<tr>
<td>At least One Project in either Year 1, 2 or 3</td>
<td>✔</td>
</tr>
<tr>
<td>At least 180 hours of PD over PDP(T)</td>
<td>✔</td>
</tr>
</tbody>
</table>
Example of how to complete Programme Milestones

Example of spreading out programme milestones evenly across 3 years

<table>
<thead>
<tr>
<th>Programme Milestone</th>
<th>□</th>
</tr>
</thead>
<tbody>
<tr>
<td>Compulsory Module in Year 1</td>
<td>✓</td>
</tr>
<tr>
<td>At least one Modular Course in either Year 1, 2 or 3</td>
<td>✓</td>
</tr>
<tr>
<td>At least One Project in either Year 1, 2 or 3</td>
<td>✓</td>
</tr>
<tr>
<td>At least 180 hours of PD over PDP(T)</td>
<td>✓</td>
</tr>
</tbody>
</table>
Example of how to complete Programme Milestones

Year 1
- **Compulsory Module:** Developing the Leader in Me (21 hrs)
- **CPD Courses** (20 hrs)

41 hours

Year 2
- **Modular Course:** Principles of Assessment (30 hrs)
- **CPD Courses** (20 hrs)

50 hours

Year 3
- **Project:** Practitioner Inquiry (40 hrs)
- **CPD Courses** (50 hrs)

90 hours

Programme Milestone

<table>
<thead>
<tr>
<th>Milestone</th>
<th>Completed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Compulsory Module in Year 1</td>
<td>✓</td>
</tr>
<tr>
<td>At least one Modular Course in either Year 1, 2 or 3</td>
<td>✓</td>
</tr>
<tr>
<td>At least One Project in either Year 1, 2 or 3</td>
<td>✓</td>
</tr>
<tr>
<td>At least 180 hours of PD over PDP(T)</td>
<td>✓</td>
</tr>
</tbody>
</table>

Example of completing more programme milestones in **Year 3**
### Tracking of Personal Progress in ONE@ECDA

**I am PDP(T) Participant, how do I view my PDP(T) progress?**

- Log into ONE@ECDA via SingPass
- Click on “PDP Record(s)”
- View completion of various programme milestones and total no. of PDP hours for the year

<table>
<thead>
<tr>
<th>Year</th>
<th>compulsory Courses</th>
<th>Total PDP Hours</th>
<th>Status of Disbursement</th>
</tr>
</thead>
<tbody>
<tr>
<td>Year 1</td>
<td>0.0 hours</td>
<td>0.0 hours</td>
<td>-</td>
</tr>
<tr>
<td>Year 2</td>
<td>0.0 hours</td>
<td>0.0 hours</td>
<td>-</td>
</tr>
<tr>
<td>Year 3</td>
<td>0.0 hours</td>
<td>0.0 hours</td>
<td>-</td>
</tr>
</tbody>
</table>

**Accumulative**

<table>
<thead>
<tr>
<th>PDP Hours</th>
<th>0.0 hours</th>
</tr>
</thead>
</table>

Completed all programme milestones and attained at least 180.0 hours.
Contact Information

**Compulsory Module**
Ms Wong Wan Lin, Wan_Lin_Wong@ecda.gov.sg

**Modular Courses**
Refer to respective Institution contact details

**Innovation Project**
Innovation_grant@ecda.gov.sg

**Practitioner Inquiry Project**
ECRF@ecda.gov.sg

**Centre-initiated Project**
ECDA_PP@ecda.gov.sg

**ECDA CPD Courses**
CPDadmin@ecda.gov.sg

**In-house CPD Activities**
ECDA_PP@ecda.gov.sg

**General Enquiries**
ECDA_PP@ecda.gov.sg

For more information and subsequent updates to the PDP (T), please refer to https://www.ecda.gov.sg/Pages/ECDA-PDP(T).aspx