

NOTE TO TENDERERS

JOINT TENDER EXERCISE BY THE EARLY CHILDHOOD DEVELOPMENT AGENCY (ECDA) AND THE HOUSING & DEVELOPMENT BOARD (HDB) FOR AN EARLY CHILDHOOD DEVELOPMENT CENTRE (“ECDC”)

- 1) Tenders are invited for offers to rent the premises at the site(s) mentioned at paragraph 3 below to operate an Early Childhood Development Centre (“ECDC”).
- 2) Tender **OPENS** on 14 Feb 2020 (Fri) and **CLOSES** at 11.00 AM on 6 Mar 2020 (Fri).
- 3) Site show round* (non-compulsory) will be conducted for the 2 sites. Prior registration is not required for the site show round. The details are as follows:

S/n	Site	Date	Time
i)	Blk 115A Alkaff Crescent #03-01 (Alkaff Lakeview)	18 Feb 2020	2.00pm – 2.40pm
ii)	Blk 353 Anchorvale Lane #02-02 (Anchorvale Plains)	18 Feb 2020	4.00pm – 4.40pm

**HDB is committed to taking precautionary measures to safeguard the well-being of our staff and customers.*

If you or your accompanying person(s):

- (i) have been to mainland China within the last 14 days or;*
- (ii) have symptoms such as a cough/ fever/ runny nose/shortness of breath or;*
- (iii) are currently serving Leave of Absence;*

you will not be allowed to attend the site show round.

We seek your understanding and co-operation to ensure a safe environment for all. We apologise for any inconvenience caused.

- 4) Tender documents can be purchased at \$10.00 per set (incl. GST) at Housing & Development Board, Commercial Properties, Properties & Land Group, Atrium, 3rd Storey, HDB Hub, 480 Lorong 6 Toa Payoh.
- 5) Tender submissions are to be deposited in the **Tender Box No. 1** at the Housing & Development Board, Commercial Properties, Properties & Land Group, Atrium, 3rd Storey, HDB Hub, 480 Lorong 6 Toa Payoh. Tenders submitted by post shall not be considered.
- 6) A specimen copy of the Tenancy Agreement is available for inspection at the Housing & Development Board, Commercial Properties, Properties & Land Group, Atrium, 3rd Storey, HDB Hub, 480 Lorong 6 Toa Payoh.
- 7) Each tender submission in the tender envelope should contain only one Tender Form for one ECDC. Only the original Tender Form and tender envelope is accepted. If you wish to tender for more than one ECDC, please purchase additional sets of tender documents and submit your tender in the original Tender Form and tender envelopes provided.

- 8) Every tender submission must be accompanied by the correct amount of tender deposit in the form of cashier's order made in favour of HDB and is to be inserted and sealed in the self-addressed envelope * A *. **THE TENDER DEPOSIT PAYABLE IS EQUIVALENT TO THE TENDER BID SUBMITTED.** Payment by cheque or cash is not acceptable. The completed Tender Form and the sealed envelope *A* are to be inserted and sealed in envelope * B *.
- 9) The list of tenders received will be displayed on the Notice Board of the Housing & Development Board, Properties & Land Group, Atrium, 3rd Storey, HDB Hub, 480 Lorong 6 Toa Payoh.
- 10) Tenderers shall ensure that they meet the pre-requisites for setting up an ECDC before submitting tender bids. Please refer to <http://www.ecda.gov.sg> for more information.
- 11) Tenderers are advised to work out their business costs and assess their business viability carefully before submitting their tender.
- 12) The information contained herein is valid at time of publication.
- 13) ENQUIRIES: -
 - i) Early Childhood Development Agency (ECDA)
For enquiries on the pre-requisites for setting up an ECDC, please contact us at Tel. no. 67359213. You may also refer to <https://www.ecda.gov.sg> for more information.
 - ii) HDB
For further clarification on the tender procedures, please contact us at Tel. no. 1800-8663073 (toll-free line). Please also refer to www.hdb.gov.sg for more information.
 - iii) HDB or ECDA shall not be liable for any error in the information contained in the tender documents or on the websites.

EARLY CHILDHOOD DEVELOPMENT CENTRES FOR LET

TENDER CLOSING DATE: 6 MAR 2020 (FRI) AT 11.00 AM SHARP

S/n	Site Address	Floor Area (approx.)
i)	Blk 115A Alkaff Crescent #03-01 (Alkaff Lakeview)	647 sqm
ii)	Blk 353 Anchorvale Lane #02-02 (Anchorvale Plains)	629 sqm

NOTE:

1) Infant care provision is **mandatory** for the tendered sites in this tender exercise. Please see minimum number of infant care places required for each site:

S/n	Site Address	Minimum number of infant care places required for site
i)	Blk 115A Alkaff Crescent #03-01 (Alkaff Lakeview)	15
ii)	Blk 353 Anchorvale Lane #02-02 (Anchorvale Plains)	15

2) For Blk 353 Anchorvale Lane #02-02, the tenant is to take over the maintenance of the insulated fire roller shutter.