

ONE@ECDA FORMS ARE NOW ONLINE



Details of the digital forms can be found in the table below.

S/N	Form	Description	URL
1	Creation/Revocation of ONE@ECDA Centre Administrator role *Maximum of 3 Centre Administrators only	This online form allows you to: 1) Create new Centre Administrator role and 2) Remove Centre Administrator role	https://go.gov.sg/oneecda-centreadmin
2	Creation/Revocation of ONE@ECDA Course Provider Administrator role *Maximum of 3 Course Administrators only	This online form allows you to: 1) Create new Course Administrator role and 2) Remove Course Administrator role	https://go.gov.sg/oneecda-courseprovider
3	Creation/Revocation of ONE@ECDA Training Agency Administrator role *Maximum of 3 Training Agency Administrators only	This online form allows you to: 1) Create new Training Agency Administrator role and 2) Remove Training Agency Administrator role	https://go.gov.sg/oneecda-trainingagency
4	New HQ Setup and Nomination of HQ Administrator	This online form allows you to: 1) Submit New HQ Setup (similar to CMS) 2) Update HQ Administrator Access Rights (i.e. Functions, Reports, Centre Assigned)	http://go.gov.sg/oneecda-newhqsetup-hqadmin
5	Creation/Revocation of HQ Administrator Role *Maximum of 5 HQ Administrators only	This online form allows you to: 1) Create new HQ Administrator role and 2) Remove HQ Administrator role	https://go.gov.sg/oneecda-hqadmin
6	Update of ONE@ECDA HQ Profile Details and HQ Administrator role Access Rights	This online form allows you to: 1) Update HQ Profile Details (i.e. Contact No of HQ, Address of HQ) 2) Update HQ Administrator Access Rights (i.e. Functions, Reports, Centre Assigned)	https://go.gov.sg/oneecda-update-hqprofile-hqadmin
7	Update of Submission and Approval Workflow for ONE@ECDA Applications	This online form allows you to: 1) Update submission and approval workflow across all applications or each application type	https://go.gov.sg/oneecda-updateworkflow

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8	Request for List of ONE ECDA Administrator	<p>This online form allows you to submit request for the list of</p> <ol style="list-style-type: none">1) Centre admin2) HQ admin3) Course Provider admin4) Training Agency admin5) Both Centre and HQ admin <p><i>Note: Account Listing is available on a quarterly basis frequency: 1 Jan, 1 Apr, 1 Jul and 1 Oct</i></p>	<p>https://go.gov.sg/oneecda-listofadministrator</p>
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Note: The Key Appointment Holder will be required to **login via CorpPass** to complete the form. Please note that **only the Key Appointment Holder** (i.e. Director/Sole Proprietor/Partner/Committee Member) can authorise the creation/removal of centre administrator role via the form.